

**From:** Fortes, Michael J  
**To:** Choi, Heesun S (Sunny); Elder, Phillip D  
**Cc:** Kilbane, John R; Collins, Gregory A  
**Subject:** RE: Known Employer eligibility criteria  
**Date:** Thursday, January 23, 2020 7:21:39 AM

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Thank you for this analysis Philip. We'll think about our options and keep you posted.

-Mike

Mike Fortes  
Service Center Operations  
Branch Chief: EPIC Employment Branch  
Office: [REDACTED]  
Cell: [REDACTED] (b)(6)

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**From:** Choi, Heesun S (Sunny) [REDACTED]  
**Sent:** Wednesday, January 22, 2020 5:09 PM (b)(6)  
**To:** Elder, Phillip D [REDACTED]; Fortes, Michael J [REDACTED] v>  
**Cc:** Kilbane, John R [REDACTED]; Collins, Gregory A [REDACTED]  
**Subject:** RE: Known Employer eligibility criteria

Oh – in that case, then I agree that coming up with the criteria that isn't tied to a reg or tool like VIBE will be challenging.

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**From:** Elder, Phillip D [REDACTED]  
**Sent:** Wednesday, January 22, 2020 5:02 PM  
**To:** Choi, Heesun S (Sunny) [REDACTED]; Fortes, Michael J [REDACTED] v>  
**Cc:** Kilbane, John R [REDACTED]; Collins, Gregory A [REDACTED]  
**Subject:** RE: Known Employer eligibility criteria (b)(6)

We handpicked them and sent them invitations.

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**From:** Choi, Heesun S (Sunny) [REDACTED]  
**Sent:** Wednesday, January 22, 2020 3:52 PM  
**To:** Elder, Phillip D [REDACTED]; Fortes, Michael J [REDACTED] (b)(6)  
**Cc:** Kilbane, John R [REDACTED]; Collins, Gregory A [REDACTED]  
**Subject:** RE: Known Employer eligibility criteria

Refresh my memory but how did we select the initial participants when we started the pilot? Did they submit an application with us?

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**From:** Elder, Phillip D <[redacted]>  
**Sent:** Wednesday, January 22, 2020 4:39 PM (b)(6)  
**To:** Fortes, Michael J <[redacted]>  
**Cc:** Kilbane, John R <[redacted]>; Collins, Gregory A  
<[redacted]>; Choi, Heesun S (Sunny) <[redacted]>  
**Subject:** RE: Known Employer eligibility criteria

Mike,

[redacted]

(b)(5)

Thanks,  
Phillip

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**From:** Fortes, Michael J <[redacted]> (b)(6)  
**Sent:** Tuesday, January 21, 2020 12:38 PM  
**To:** Elder, Phillip D <[redacted]>  
**Cc:** Kilbane, John R <[redacted]>; Collins, Gregory A  
<[redacted]>  
**Subject:** Known Employer eligibility criteria

Hi Philip

[redacted]

(b)(5)

[redacted] These are just potential examples.

Thank you,

-Mike

Mike Fortes  
Service Center Operations  
Branch Chief: EPIC Employment Branch  
Office:   
Cell:  (b)(6)

**From:** [Choi, Heesun S \(Sunny\)](#)  
**To:** [Miran, Maria Y](#); [Morse, Miriam A](#); [Angustia, Kathleen M \(Kate\)](#); [Cox, Robert H](#); [Bump, Micah N](#); [Gisser, Sheldon A \(Alex\)](#); [Mahadevan, Sheila](#); [Elder, Phillip D](#)  
**Subject:** RE: For Visibility: Known Employer Pilot Expiration Alert Box  
**Date:** Monday, December 21, 2020 7:34:26 PM  
**Attachments:** [Known Employer Expiration Letter - Participants.docx](#)

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+Phillip as he and I reviewed the attached letter that went out to the 5 participants.

(b)(6)

**From:** Miran, Maria Y [redacted]  
**Sent:** Monday, December 21, 2020 6:37 PM  
**To:** Morse, Miriam A [redacted]; Angustia, Kathleen M (Kate) [redacted]; Cox, Robert H [redacted]; Bump, Micah N [redacted]; Gisser, Sheldon A (Alex) [redacted]; Mahadevan, Sheila [redacted]; Miran, Maria Y [redacted]  
**Cc:** Choi, Heesun S (Sunny) [redacted]; ALD <[cisoccald@uscis.dhs.gov](mailto:cisoccald@uscis.dhs.gov)>  
**Subject:** FW: For Visibility: Known Employer Pilot Expiration Alert Box

FYI

Maria (for ALD Box)

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**From:** OCC-Clearance <[OCC-Clearance@uscis.dhs.gov](mailto:OCC-Clearance@uscis.dhs.gov)>  
**Sent:** Monday, December 21, 2020 6:19 PM  
**To:** ALD <[cisoccald@uscis.dhs.gov](mailto:cisoccald@uscis.dhs.gov)>  
**Subject:** FW: For Visibility: Known Employer Pilot Expiration Alert Box

FYI.

(b)(6)

**From:** Echevarria, Alexandra N [redacted]  
**Sent:** Monday, December 21, 2020 4:52 PM  
**To:** OCC-Clearance <[OCC-Clearance@uscis.dhs.gov](mailto:OCC-Clearance@uscis.dhs.gov)>; Policy-Clearance <[USCISPolicy@uscis.dhs.gov](mailto:USCISPolicy@uscis.dhs.gov)>  
**Cc:** Adedokun, Imoleayo A (Ademide) [redacted]; Hetlage, Daniel D (Dan) [redacted]; Scheidhauer, Sharon E [redacted]; Bourke, Matthew D [redacted]; Munoz-Acevedo, Carlos [redacted]; Syfert, Kate M [redacted]; Lowman, Sarah A [redacted]; #USCIS OLA Clearance <[##USCISOLAClearance@uscis.dhs.gov](mailto:##USCISOLAClearance@uscis.dhs.gov)>; Fauquet, Brandon L [redacted]; Tintary, Ruth E [redacted]  
**Subject:** For Visibility: Known Employer Pilot Expiration Alert Box

(b)(6)

Hi OCC and OP&S,

(b)(5)

The Known Employer pilot will be expiring on Dec. 31. At the moment there are only [redacted] employers that participate in the pilot (at the invitation of USCIS):

(b)(5)

SCOPS originally asked us to publish a web alert but after some back and forth, we were informed that they already notified each of the participants directly on Nov. 25 via email (email attached). Since this is such a small group of participants and since they have already been notified, we have instead decided to put an alert box at the top of the [Known Employer Pilot webpage](#) and then archive the page on Jan. 1. USCIS has always been clear that in its discretion, USCIS may terminate or extend the pilot at any time. **For your visibility**, below is the alert box we will be adding.

**ALERT:** On December 31, 2020, the Known Employer Pilot will expire as USCIS has elected to not further extend the pilot. USCIS will continue to process applications submitted under the pilot through Dec. 31, and will reject any applications submitted under the pilot starting Jan. 1, 2021. USCIS thanks all who were involved in the pilot.

Thanks,

**Alex Echevarria**  
**Communications Strategist, Office of Public Affairs**

Mobile:

(b)(6)

This email was sent while teleworking.

**From:** [Elder, Phillip D](#)  
**To:** [Fortes, Michael J](#); [Collins, Gregory A](#); [Choi, Heesun S \(Sunny\)](#)  
**Cc:** [Kilbane, John R](#); [OCC-Clearance](#)  
**Subject:** RE: Known Employer Extension - Webpage Update  
**Date:** Wednesday, January 15, 2020 11:35:00 AM

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Correct.

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**From:** Fortes, Michael J [redacted] (b)(6)  
**Sent:** Wednesday, January 15, 2020 11:31 AM  
**To:** Elder, Phillip D [redacted]; Collins, Gregory A [redacted]; Choi, Heesun S (Sunny) [redacted]  
**Cc:** Kilbane, John R [redacted]; OCC-Clearance <[OCC-Clearance@uscis.dhs.gov](mailto:OCC-Clearance@uscis.dhs.gov)>  
**Subject:** RE: Known Employer Extension - Webpage Update

Thank you Phillip. By "develop the form" I'm guessing you mean this would be some sort of formal Known Employer application/predetermination form, correct?

-Mike

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**From:** Elder, Phillip D [redacted] (b)(6)  
**Sent:** Wednesday, January 15, 2020 12:28 PM  
**To:** Fortes, Michael J [redacted]; Collins, Gregory A [redacted]; Choi, Heesun S (Sunny) [redacted]  
**Cc:** Kilbane, John R [redacted]; OCC-Clearance <[OCC-Clearance@uscis.dhs.gov](mailto:OCC-Clearance@uscis.dhs.gov)>  
**Subject:** RE: Known Employer Extension - Webpage Update

Michael,  
The usual. Develop the form, G-1056, 60-day FRN, 30-day FRN, comments, OMB approval.

Phillip

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**From:** Fortes, Michael J [redacted] (b)(6)  
**Sent:** Wednesday, January 15, 2020 11:25 AM  
**To:** Elder, Phillip D [redacted]; Collins, Gregory A [redacted]; Choi, Heesun S (Sunny) [redacted]  
**Cc:** Kilbane, John R [redacted]; OCC-Clearance <[OCC-Clearance@uscis.dhs.gov](mailto:OCC-Clearance@uscis.dhs.gov)>  
**Subject:** RE: Known Employer Extension - Webpage Update

Hello Phillip,

If we were to move to 10+ participants. What would be required to meet the PRA requirements?

FRN, public comment, etc.

Thank you,

-Mike

Mike Fortes  
Service Center Operations  
Branch Chief: EPIC Employment Branch

Office: [redacted] (b)(6)  
Cell: [redacted]

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**From:** Elder, Phillip D <[redacted]>  
**Sent:** Tuesday, January 14, 2020 10:41 PM  
**To:** Collins, Gregory A <[redacted]>; Choi, Heesun S (Sunny) <[redacted]>  
**Cc:** Fortes, Michael J <[redacted]>; Kilbane, John R <[redacted]>; OCC-Clearance <[OCC-Clearance@uscis.dhs.gov](mailto:OCC-Clearance@uscis.dhs.gov)>  
**Subject:** RE: Known Employer Extension - Webpage Update

(b)(6)

Gregory,  
OCC has no edits or comments, except to note that [redacted]  
[redacted]  
Thanks,  
Phillip

(b)(5)

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**From:** Collins, Gregory A <[redacted]>  
**Sent:** Tuesday, January 14, 2020 2:59 PM  
**To:** Choi, Heesun S (Sunny) <[redacted]>; Elder, Phillip D <[redacted]>  
**Cc:** Fortes, Michael J <[redacted]>; Kilbane, John R <[redacted]>  
**Subject:** Known Employer Extension - Webpage Update

(b)(6)

Hi Sunny,  
We had a meeting with OPS today [redacted]  
[redacted] It should  
be a quick review, could you have it back to us by COB Friday?

(b)(5)

Thank you,

**Gregory Collins / Program Manager**  
DHS | USCIS | Service Center Operations | EPIC

Cell Phone:  (b)(6)  
Desk Phone: